

Consultation Statement Dunsfold Church Conservation Area Appraisal (CAA)

Introduction

Waverley Borough Council prepared a draft Conservation Area Appraisal for Dunsfold Church and carried out an associated consultation. This report outlines how the consultation was undertaken, who was involved and how responses were considered.

Consultation Process

A walkabout was conducted with Local and Town Councillors and environmental enhancement projects for the management plan were highlighted.

The formal consultation started on Monday 17 October 2016 for six weeks, ending on Monday 28 November 2016.

The following methods to inform the public of the consultation included:

- Letter to all residents and businesses in the existing CA and proposed extensions and removals (including leaflets to explain the implications of being in a CA for those within an extension).
- Letter for key stakeholders including:
 - Dunsfold Parish Council
 - Surrey County Council Highways and Rights of Way
 - Statutory consultees (Historic England, Natural England and Environment Agency)
 - Thames Water
 - Relevant internal Waverley officers
 - Local Councillors

Please see Appendix A for a full list of consultees.

A hard copy of the draft Dunsfold Church CAA document was made available at Planning Reception, Council Offices, Godalming (Monday to Thursday 9am – 5pm and Friday 9am – 4pm), and a copy could be viewed online at:

www.waverley.gov.uk/dunsfoldchurchcaa

Whilst the consultation was focussed, it did not preclude other interested parties from responding. In addition to the webpage on the Council's website, a press release (Appendix B) was issued to inform the public of the consultation.

Respondents were able to comment on the draft Dunsfold Church CAA in a variety of ways:

- Via the online Innovem (consultation) database accessed via the website (with no need to register)
- By email to the conservation inbox (conservation@waverley.gov.uk)
- By letter

A number of key questions were asked:

- Do you have any comments on the draft Dunsfold Church Conservation Area Appraisal, and should it cover any other issues?
- Do you have any comments on the draft Management Plan, and should it cover any other issues?
- Do you agree with the proposed extension to include the whole of St Mary's Church cemetery?
- Do you agree with the proposed extension to include land at Church Close Farm?
- Do you agree with the proposed removal of the field adjacent to The Rectory?
- Are there any other areas that should be included or excluded? If so, please identify where the boundary should be extended or reduced, what it should include or exclude, and why? Please include a map for ease of identifying the areas.

A full summary of the consultation responses is set out below. The main issues have been identified as a result of this process. No changes were required to the CAA as a result of the consultation.

Consultation Responses

3 responses were received to the draft document, all of which were from key consultees.

The comments are summarised below.

Consultee	Comment
Historic England	Historic England welcomes the Council's appraisal of the Dunsfold Church conservation area and endorses the approach taken. We have no specific comments to offer on the detailed content of the draft appraisal which, we believe, the Council is best positioned to determine given its local knowledge and familiarity with the areas.
Natural England	Natural England does not consider that the Dunsfold Church Conservation Area Appraisals poses any likely risk or opportunity in relation to our statutory purpose, and so does not wish to comment on this consultation.
Dunsfold Parish Council	The Parish Council agrees with the amendments to the boundary and has no further comments to make.

No comments were made on any of the proposed amendments to the boundary.

Appendix A – Consultees

- Surrey County Council
 - Highways & Parking
 - Rights of Way
- Waverley Borough Council
 - Local Ward Councillor
 - Officers from Planning, Environmental Services and Community Services
- All commercial businesses in CA and proposed extensions and removals
- Historic England
- Natural England
- Environment Agency
- Thames Water
- Dunsfold Parish Council
- The Owner/ Occupiers within the CA and proposed extensions and removals.

Appendix B – Press Releases

Dunsfold Conservation Areas Appraisal consultation

Consultation For Dunsfold Conservation Area Appraisals starts next week

The consultation on the draft Dunsfold and Dunsfold Church Conservation Area Appraisals (CAAs) will begin on Monday 17 October.

Once complete and adopted, the CAAs will assess the special architectural and historic character and condition of the Conservation Areas and will contain Management Plans identifying potential enhancement schemes.

Subject to consideration of the consultation responses, the council is likely to adopt these as material considerations and will influence the determination of any application for planning permission and listed building consent in the areas.

The Dunsfold and Dunsfold Church CAAs propose changes to the conservation area boundaries, including extensions and some small removals.

Councillor Brian Adams, Portfolio Holder for Planning, said: “The consultation will allow the council to take into account all the views of residents and interested parties to help mould the CAA.

“Currently the draft Dunsfold CAA proposes a significant boundary extension to the War Memorial and common land between Oak Tree Lane and Mill Lane.

“Additions to the Dunsfold Church CAA includes land adjacent to the church.

“Dunsfold and Dunsfold Church are two of 43 Conservation Areas in the borough and the council is dedicated to keeping the areas preserved and where possible, enhanced, for future generations.”

The consultation will last for six weeks, concluding on Monday 28 November at midnight.

The documents can be viewed online at www.waverley.gov.uk/DunsfoldCAA and www.waverley.gov.uk/DunsfoldChurchCAA

Hardcopies are also available in the planning reception of Waverley Borough Council offices, The Burys, Godalming, GU7 1HR.

Comments can be submitted via an online questionnaire, emailed to conservation@waverley.gov.uk or posted to Waverley Borough Council addressed to Sophie Piper.